



BeamReader Quick Start Guide

PRODUCT OVERVIEW	2
SUPPORTED FILE FORMATS	2
SYSTEM REQUIREMENTS.....	2
INSTALLATION	3
ACTIVATING BEAMREADER.....	3
VIEWING PDF E-MAIL ATTACHMENTS	4
VIEWING PDF DOCUMENTS FROM MEMORY CARD OR DEVICE MEMORY	5
DOCUMENT NAVIGATION.....	5
USING BEAMREADER FILE MANAGER.....	5
USING BEAMREADER IMAGE VIEWER.....	6
CREATING NEW MICROSOFT OFFICE DOCUMENTS (WORD, POWERPOINT, EXCEL).....	6
TRANSFERRING LICENSE TO A DIFFERENT BLACKBERRY	7
UN-INSTALLING BEAMREADER.....	7
NEED ADDITIONAL HELP?	7
ABOUT US.....	8
CONTACT US.....	8

Product Overview

BeamReader is a full fidelity native **PDF Reader** for the BlackBerry that enables viewing of PDF e-mail attachments or PDF documents stored on a memory card without any loss of quality with documents rendering exactly as they would when viewed on the PC. All of the original fonts, images and formatting is completely preserved. Furthermore, rendering of the documents is completely local to the device and one does not need a data plan to use the reader. BeamReader is the fastest and most intuitive PDF viewing solution available for the BlackBerry platform.

In addition to full fidelity native PDF viewing, BeamReader is also an intuitive fully featured **File Manager** that enables convenient access and management of other document formats (e.g. MS Office*, images and audio/video files). BeamReader facilitates management of all the files on the BlackBerry from one place and provides native access to these files via other applications available on the device. Some of the features of the BeamReader File Manager include: opening of different file types, copy/paste/delete/rename, multi select, ability to attach stored files to new e-mails, image viewing, creation of new MS Office documents, and much more.

* - Documents to Go needs to be installed on your device in order to view / edit MS Office documents. Documents to Go comes pre-installed with BlackBerry OS 4.5 and higher.

Supported File Formats

- PDF Documents
- Scanned / Fax PDFs
- Images - JPEG, PNG, BMP, GIF *
- MS Office Documents *
- Audio/Video Files *

* - These formats are launched via the BeamReader File Manager using other applications native to the device.

System Requirements

▪ Your BlackBerry Device Must:

- Have a Trackball or be Touch Screen (track wheel devices are not supported)
- Have Operating System (OS) 4.2 or higher *
- Must have at least 850 KB of free memory available
- If your device is part of a BES environment, your settings must allow for proper permissions for installing third-party applications and services. Check with your IT or network administrator if necessary.

* - BlackBerry OS 4.5 or higher (and BES 4.1SP5 or higher, if used) is needed to view e-mail PDF attachments with BeamReader. Otherwise, you will be able to view PDFs stored on your memory card or device's internal memory only. If you cannot upgrade your BlackBerry device to OS 4.5 or higher and require the ability to open PDF e-mail attachments, please consider using our other product, BeamSuite (<http://www.slgmobile.com/beamsuite.html>).

Note: To check the OS version on your BlackBerry, please go to Blackberry *Options>About*.

Installation

There are two ways to install BeamReader:

1. From your BlackBerry device (RECOMMENDED):

BeamReader can be downloaded and installed over-the-air (OTA) directly to your BlackBerry device. There is a free 10-day trial available:

- Enter the following address <http://www.slgmobile.com/download> in the browser ON YOUR BLACKBERRY
- Proceed with the download. **Please grant BeamReader the “Trusted Application” status when prompted. Reboot the device when prompted.**

2. From your PC:

Download BeamReader to your PC first from <http://www.slgmobile.com/BeamReader.zip> and then use the BlackBerry Desktop Manager to install the program to your BlackBerry device. Follow the installation instructions in the README.txt file included with the download.

Activating BeamReader

Once BeamReader is installed, please click on the BeamReader icon on your BlackBerry device to launch the application. You will be initially asked to supply some registration information, such as your first name, last name and e-mail address.

We recommend that you take advantage of the free 10 day trial to ensure that BeamReader meets your needs prior to making the purchase.

During or any time after your free 10 day trial of BeamReader, if you decide to purchase the software to activate it permanently, you can do so in two ways:

License Purchase from your BlackBerry device:

Select “Activate” from BeamReader menu and then click on “Buy Now”. Fill in the required information, including your credit card information. If your payment is accepted, BeamReader will be automatically activated on your BlackBerry device and you will receive a payment confirmation e-mail that includes your BeamReader license key (for your records).

Note: If BeamReader cannot connect to the data network during this step, you will be asked to purchase BeamReader from your PC (please see next section).

License Purchase from your PC:

If you prefer, you can also purchase a BeamReader license(s) from our website using your PC and then punch in the license key that you receive after completing the purchase into the BeamReader application to activate it. Please purchase a BeamReader license(s) from here: https://slgmobile.com/buy_now.html

After you complete your purchase, please go inside the BeamReader application and select “Activate” from the BeamReader menu and then “Activate with License Key”. Enter the license key that you have received to activate BeamReader. This license key was presented to you on the website after completing your purchase and also included for your records in the purchase confirmation e-mail.

Note: If BeamReader cannot connect to the data network when you try to activate it with the license key that you received after having made a purchase using your PC, BeamReader will provide you with detailed instructions for completing the activation from your PC by visiting <http://www.slgmobile.com/activate>. Please make sure that you carefully follow the steps on the BeamReader screens to complete the activation. BeamReader will supply you with your Device Id, which is one of the values that you will need to enter in the on-line form at <http://www.slgmobile.com/activate>. After you complete this form, you will be presented with an activation code that can be used to complete the activation process inside the BeamReader application.

Viewing PDF E-mail Attachments

Note: This functionality is available only to users who have BlackBerry OS 4.5 or higher. If BlackBerry Enterprise Server (BES) is used by the organization, then it needs to be running software version 4.1SP5 or higher. If you cannot upgrade your BlackBerry device to OS 4.5 or higher and BES to OS 4.1SP5 or higher and require the ability to open PDF e-mail attachments, please consider using our other product, BeamSuite (<http://www.slgmobile.com/beamsuite.html>).

Go to the e-mail that has a PDF attachment. Select the attachment and choose “Open Attachment” from the menu and then “Open with BeamReader”. For larger attachments, you may be asked for a location on your memory card / device memory where to download the attachment. Once you select the location, the attachment will download and automatically open with BeamReader.

Alternatively, you could select “Download Attachment” and then “Open with BeamReader”. In this case, you will always be asked to pick a location where to download the attachment to. After the attachment downloads, it will automatically open with BeamReader.

Viewing PDF Documents from Memory Card or Device Memory

To view PDF documents that are stored on your BlackBerry's memory card or on the device memory, please click on the BeamReader application icon to open the BeamReader File Manager. Use the file manager to navigate to and open the PDF that you would like to see with BeamReader.

You can also use the BlackBerry default file browser (requires BlackBerry OS 4.3 and higher) to navigate to the PDF document that you would like to view and open it with BeamReader.

Document Navigation

When viewing PDF documents with BeamReader, the navigation menu options and keyboard shortcuts (in parentheses below) are fairly self explanatory. The following menu options are available:

Next Page (n) – opens the next page

Previous Page (p) – opens the previous page

Go to Page (g) – presents you with an option to move to a certain page

Zoom (i,o) – allows you to magnify any portion of the screen to a certain level: Fit to screen; Fit to width; 50% - 75% - 100% - 125% - 150%

Bookmarks (k)– displays bookmarks in the document

Get Info – displays information about the document, such as the file name, size, and when it was last modified

Send as E-mail – allows you to attach the file to a new email message

Help – shows keyboard shortcuts

About – displays information about BeamReader

Close – closes the display of the file

If you click the **trackball or touch the screen**, the menu options will display at the bottom of the screen. The options are: **Previous Page, Next Page, Zoom, Go to Page, Bookmarks, Options, and Help.**

Using BeamReader File Manager

The BeamReader **File Manager** allows you to work with files stored on your internal device memory or memory card. From your BlackBerry home screen click on the BeamReader icon. This launches BeamReader and opens the **Memory Card** screen. It displays the following folders: **Device Memory** and **Memory Card**. To expand the folders and see all stored files, click

on the folder name. To view a file, click on the file name. To manipulate the file, click on the menu button of your BlackBerry. This opens a menu on your screen with options that depend on the type of the file that you selected.

BeamReader File Manager enables you to perform basic file management functions (e.g. delete, rename, copy, cut, paste, etc.) on all file types stored on your device's memory card or device internal memory. In addition to being able to open stored PDF documents with BeamReader, you can also open other file types from the BeamReader File Manager that invokes other native BlackBerry applications with which the particular file type is associated. For instance, Microsoft Office documents, images, videos, and music files can all be opened and managed from the BeamReader File Manager.

Note: The file types that can be opened from the BeamReader File Manager depend on your BlackBerry's OS version. For instance, opening of Microsoft Office documents requires BlackBerry OS 4.5 or higher.

File Multi-Select: From the BeamReader File Manager, to perform operations on more than one file at a type (e.g. copy, delete, etc.) you can select/deselect them individually by selecting the file and using the CTRL key on the keyboard. To select/deselect a batch of files that are next to each other in the BeamReader File Manager, press and hold the CTRL key while scrolling through the file names.

Using BeamReader Image Viewer

BeamReader File Manager comes with its own BeamReader Image Viewer that can be used to view image thumbnails and specific pictures. If you select a folder that contains images and then select "View Thumbnails" from the menu, BeamReader will show you thumbnail views of all the images in the specified directory. You can then open up any of the thumbnail view images in detail view. Alternatively, you can select a specific image from the BeamReader File Manager, select "Open" from the menu and it will be opened directly without going through the thumbnail view.

Creating New Microsoft Office Documents (Word, PowerPoint, Excel)

Note: This functionality requires BlackBerry OS 4.5 or higher.

Click on the BeamReader icon to open the BeamReader File Manager, navigate to the location where you would like to create a new MS Office document and then select "New File" from the menu. Then select the type of document that you would like to create and give it a name. You can then open this document for editing with Documents to Go that comes pre-installed on your BlackBerry device.

Transferring License to a Different BlackBerry

BeamReader license is tied to the BlackBerry device where you first activate it with a license key. If you would like to use BeamReader on a different BlackBerry device using the same license, you will need to initiate the license transfer process on your current BlackBerry.

Step 1 - On Device from which to Transfer License:

Go to *BeamReader Options>Transfer License>Continue>Yes*.

Note: If you are presented with the deactivation code and device ID, please write these down and continue the license transfer process via your PC from <http://www.slgmobile.com/deactivate>)

Step 2 - On Device to which to Transfer License:

Install BeamReader and then activate it with your old license key, the one that you received when you made the initial purchase.

You will not be able to activate BeamReader on a different BlackBerry device with your original license key (using Step 2) before completing Step 1.

Un-Installing BeamReader

To UNINSTALL BeamReader from your BlackBerry, please go to:

BlackBerry Options>Advance Options>Applications>BeamReader. Click the menu key and select *Delete* from the menu.

Need Additional Help?

To get more information on the BeamReader product, please visit the BeamReader product page here: <http://www.slgmobile.com/beamreader.html>

Also, please review our Frequently Asked Questions (FAQ) available here: <http://www.slgmobile.com/faq.html>

If your questions cannot be answered by any of the above, please contact our support team at support@slgmobile.com and provide us with as much detail as possible about the problem or question that you have. Please allow up to up to 72 hours to receive a response from one of our support technicians.

About Us

SLG Mobile, Inc. is a privately held company headquartered in Fairfax, Virginia, USA. The company was founded in 2006 with the mission to provide the most advanced and innovative document management solutions for smart phone users. There are currently over one hundred thousand customers, both individual and corporate, who are using our solutions all over the world. SLG Mobile has established a track record of success, innovation and our team is constantly pushing the envelope of what is deemed to be possible.

We listen to our customers and use their guidance to introduce solutions to the market place that enable higher productivity while on the go. Try our products today to experience the difference that properly designed document management solutions can make.

Contact Us

Via E-mail (preferred):

Support requests and general information: support@slgmobile.com

Sales inquiries: sales@slgmobile.com

Via Mail:

SLG Mobile, Inc.
P.O. Box 2361
Centreville, VA 20122
U.S.A.

Via Phone:

+1 703.740.8646 *

* Please note that technical support is not provided over the phone at this time. Please e-mail support@slgmobile.com with technical support issues.